



RelyAble Source Workforce Solutions

Greensboro, NC 27409

(617) 388-4976

Job Order

Date delivered: _____

Name of Business		Business address			
Business phone number	Company email address		# of Hires Needed	Start date	
Job Title		Remote/Hybrid/On Site		Location	
Name of contact	Contact phone number	Contact email address	Company website		
Description and nature of assignment		Will training be provided for job tasks required by the job? If so, provide details			
		<input type="checkbox"/> No <input type="checkbox"/> Yes, Specify:			
Start date of the work, assignment, or engagement	Expected duration of the work, assignment, or engagement	Start time	Anticipated End time	Anticipated overtime	
		Description			
Special attire, accessories, tools, protective equipment safety equipment					
Meals provided by agency or worksite employer					
Transportation provided by agency or worksite employer					
Other (Specify)					
Rate of compensation or wages to be paid	Designated pay day	Employers are required by law to provide workers' compensation (WC) insurance coverage for all their employees. List WC carrier name, address, & phone number below			
		N/A			